

Advanced Practice Director/ Chief Advanced Practice Officer- First 30 days on the Job

Issue	Currently in place	Rationale to support	Endorsed	Target completion	Things to do
Education and Awareness					
1. Badge Extenders		Important for cultural shift to assist patients and staff to identify APP's			
2. APP Week					
3. APP onboarding					
4. APP Website					
5. Baseball cards					
Recruitment and Retention/Professional Development					
6. Computer Based Learning		Should be standardized based on role and need to meet Joint Commission standards			
7. Professional Development ladder for all APP's					
8. Schools Associated with Advanced Practice					
9. APP's to teach or precept		Non-productive time/support for education and teaching			
10. APP Leads		Training Funding Admin time			

		Evaluations			
11. APP Student placement		is there a process?			
12. APP Fellowship					
Fiscal Impact					
13. Billing		Improvement in revenue generation and access to care			
14. Procedures		Medical staff Bylaws?			
15. Medicare Chronic Care Codes					
16. Billing Course					
17. Pharmacy					
18. On-call/acute care areas coverage					
19. Attestations for APP's/ are MD's signing notes?					
20. Second sign for Chemo or other treatments?					
21. Member of Advanced Practice Organizations?					
22. Member of CALNOC?					
23. Market analysis for salaries					

24. Are APP's to using LEAN methodology					
Organizational Structure					
25. Medical staff offices and procedures		Voting members? How many? Elected?			
26. Literature search					
27. Standard core privileges and then specific for each specialty					
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